

International Operations Analyst

M-F/8-5/40hr.wk.

Responsible for all int'l offices logistics coordination; provide periodic financial analyses for int'l projects; follow-up on payments with all int'l clients; responsible for members payroll, project invoices, accounts receivables & payables, POs; review actual vs. budget results & variance analysis w/ mgmt.; monitor overhead expenses to ensure w/in budget limits; liaise w/ banks on all banking issues; work w/ Chartered Accountants on int'l branches annual audit; work w/ insurance brokers on insurance req. of int'l offices; support construction managers/Resident Engineers on contract admin. issues; liaise w/ corporate service departments on accounting & financial matters; travel to int'l offices to insure close financial monitoring; liaise with local gov't authorities on all work permit related issues; support HR manager in hiring process for int'l projects & new member orientation; proficiency in UAE labor laws.

Position offered at Muscatine, Iowa office. Req.: M.S. in Foreign Service.

Submit resume w/ ad copy to:

Rhonda Harksen,
Stanley Consultants, Inc.,
225 Iowa Ave., Muscatine, IA 52761.

